



SREE NARAYANA GURU CENTRAL SCHOOL

FUND COLLECTION IN-CHARGE 2024-25

SR.NO	NAME OF THE MEMBER	DESIGNATION
1	Deepa Jayaroy (Principal)	Head of the Committee
Secondary section		
2	Alpana Alphonso Fredrick	In-Charge
3	Usha	Member
4	Aarti	Member
5	Shahebrao	Member
Primary Section		
6	Prachi Jaisen Padelkar	In-Charge
7	Vandana	Member
Pre-Primary		
8	Glory Jenicklos	In-Charge
9	Rakhi Manoj	Member
10	Akshada Burman	Member
11	Vasudha	Admin Staff
12	Meghana	Admin Staff

LIST OF DUTIES ENTRUSTED TO THE ABOVE MEMBERS ARE AS FOLLOWS:

All sort of fund collections like academic (money collected from the students by the class trs(Any collection that is collected by the class trs must be handed over to Fund Section Incharge), non-academic, recreational activities ,external examination etc, to be given to concerned fund in-charge . Fund Section Incharge will collect the fund and will maintain a proper typed record of it and will finally hand over the fund and a record file copy to the Administration staff. Administration staff have to maintain a proper record of the fund and the source of fund received and finally the fund and the report of it will be submitted to the Principal by the Administration staff.



SREE NARAYANA GURU CENTRAL SCHOOL

FUND COLLECTION IN-CHARGE 2024-25

ACKNOWLEDGEMENT BY THE MEMBERS

SR.NO	NAME OF THE MEMBERS	SIGNATURE
1	Alpana Alphonso Fredrick	
2	Usha	
3	Aarti	
4	Shahebrao	
5	Prachi Jaisen Padelkar	
6	Vandana	
7	Glory Jenicklos	
8	Rakhi Manoj	
9	Akshada Burman	
10	Vasudha	
11	Meghana	